

## GENERAL RULES & REGULATIONS OF PARTICIPATION

**Art. 1** – 'ENADA ROME 39<sup>th</sup> INTERNATIONAL AMUSEMENT & GAMING MACHINE SHOW' hereafter referred to as "the Exhibition", is organized by SAPAR-AGIS in collaboration with Rimini Fiera SpA in the capacity of Organizing Secretariat, with registered office in Rimini, Via Emilia 155 RIMINI (RN), is the expo event being held from October 12<sup>th</sup> to 14<sup>th</sup> 2011 at Rome trade fair centre, Via Portuense 1645/1647, 00148 ROMA with the sponsorship of SAPAR-AGIS.

### VISITORS

**Art. 2** – The event is open to trade members who can enter the exhibition if they have a reduced rate ticket (5 €). For those without such tickets, entrance ticket cost is €20.

### EXHIBITORS

**Art. 3** – Participants must be:

- enterprises exhibiting products they have manufactured themselves or by their agents; exclusive Italian agents, retailers for foreign companies. Agents must declare in their catalogue entry form the list of enterprises they represent and products they intend exhibiting;
- trade associations, financial organisations and bodies whose institutional role is promotion, research and raising awareness for this specific sector and its services. Application forms are available from Rimini Fiera offices and will be accepted as long as there is free space. Application forms must be submitted to Rimini Fiera management. Unless explicitly specified, the articles herein are applicable to participants purchasing an exhibition space, to sponsors and to participants given space in lieu of payment.

**Art. 4** – On submission of the application form and subsequent, duly signed "participation proposal", participants:

- accept participation in the exhibition at the economic conditions indicated in the abovementioned quote;
- unconditionally accept the provisions of these Rules and Regulations;
- elect Rimini Fiera SpA as their legal domicile, acknowledging the competence of the Rimini Courts for any controversy.

### APPLICATION FORM

#### RULES FOR PARTICIPANTS EXHIBITORS

**Art. 5** – When submitted, the application form will only be accepted if sent complete with:

- proof of deposit payment + VAT (as indicated in the application form); deposits are returned if the application is rejected;
- these General Rules and Regulations and attached application form, (and co-exhibitor application forms if any) completely filled in, signed by the legal representative and bearing the company stamp;
- a copy of the company's registration with its local Chamber of Commerce or a Chamber of Commerce title search. The deposit shall be made by bank transfer, made out to: Rimini Fiera Spa, Cassa di Risparmio di Rimini – Piazza Ferrari, 15 – 47921 Rimini – IBAN Code IT53T0628524201CC0012793500 – BIC code (SWIFT) CRRN IT 2R, indicating the reason for payment as "ACCONTO ENADA ROMA 2011" along with the exhibitor's trading name.

When this deposit is received, an invoice will be issued for the amount paid. Applications will be accepted as long as exhibit space is available, including space that at the final discretion of management may be arranged in other areas of the exhibition centre (e.g. hall sud, the rotonda, any outdoor areas, etc). Rimini Fiera reserves the right to relegate incomplete or non-original forms on a waiting list. Application forms will not be accepted if applicants have outstanding administration issues. Special requests for stand allocation are not accepted as a proviso for participation. Competitors have equal right to participation.

Applicants will be informed they have been accepted to participate and will be notified of the allocated exhibition space via the document entitled "participation proposal". The participation proposal must be filled in, signed and returned by the date indicated therein.

Rimini Fiera reserves the right to refuse the proposal if:

- it fails to arrive by the indicated due date;
- the enterprise has not paid the deposit by the due date indicated in the application form and in art. 5 herein;
- if there are other outstanding administration issues.

The balance must be settled, also by bank transfer, not later than 9<sup>th</sup> September 2011.

Should this payment not be received, Rimini Fiera reserves the right to deny the exhibitor or its appointed fitters the right to install the stand.

Rimini Fiera will notify applicants as soon as possible if their application form or participation proposal is not accepted, and explain the reason for the rejection.

#### RULES FOR PARTICIPANTS RECEIVING SPACE IN LIEU OF PAYMENT:

Participants receiving space in lieu of payment are required to present the following documents:

- these General Rules and Regulations and attached application form, completely filled in, signed by the legal representative and bearing the company stamp;
- a copy of the company's registration with its local Chamber of Commerce or a Chamber of Commerce title search;
- invoice for receipt of space in lieu of payment, pursuant to the agreements with the Event Manager, made out to Rimini Fiera Spa, registered offices Via Emilia 155, 47921 Rimini, Tax No./VAT code 00139440408.

Rimini Fiera reserves the right to reject applications if there are outstanding administration issues.

### STAND ALLOCATION

**Art. 6** – Exhibition space allocation is decided by Management, taking into consideration the overall interests of the Exhibition, the order in which application forms are received, area requested and, wherever possible, preferences expressed by the applicant.

It should also be noted that the plan attached to the participation proposal is to be considered provisional since the neighbouring areas and stands are subject to change.

Stands or parts thereof may not be sublet or assigned, even at no cost, without prior authorisation from Exhibition Management.

The exhibitor may not display their own samples, products and/or brands, or those of other companies unless they are indicated in the catalogue entry form.

Failure to comply with this clause will terminate the contract and the stand to be closed immediately, without any reimbursement of amounts paid or expenses incurred.

### MODIFICATION, REDUCTION, REPLACEMENT OF SPACE

**Art. 7** – Even in case of proposal acceptance by the participant, Rimini Fiera nevertheless reserves the right to move, vary or modify the area allocated, in the interest of and for the success of the show.

Management reserves the right, to be exercised at its sole discretion at any time and therefore even during the event, if its layout is modified or for other reasons, both to change or to reduce any space already allocated or to replace it with another, even in a different area.

Please be advised that the number of open stand sides may be modified if required by the Exhibition layout.

In the event of any of these cases arising, participants are only entitled to any difference in the amount due.

### ASSIGNMENT – CANCELLATION – WITHDRAWAL RULES FOR PARTICIPATING EXHIBITORS

**Art. 8** – Total or partial transfer of exhibition areas, even if free of charge, is strictly prohibited.

Participants who, after submitting the Application Form in accordance with article 5, are unable to participate in the exhibition or request a reduction in the space assigned, shall promptly inform the Management of Rimini Fiera by registered letter, stating the reasons for said changes.

Cancellation of the participation entails the payment of specific penalties as follows:

If the written cancellation is made by and not later than 28<sup>th</sup> JULY 2011, the Participant will be required to pay a sum equal to the registration fee + VAT as compensation for administrative expenses and paperwork.

If the written cancellation is made after 28<sup>th</sup> JULY 2011, and by and not later than the deadline for payment of the balance, the Participant will be required to pay a sum equal to the registration fee + VAT as a fine to compensate damages due to Participants' failure to participate in the exhibition.

The amount of the penalties as determined above will be retained from the down payments made; in the event of said sums being insufficient, the difference shall be paid within 30 days from the date of written communication of cancellation of participation.

If the down payment is smaller than the registration fee, the down payment will be retained in its entirety.

If the written cancellation is made after 28<sup>th</sup> JULY 2011, the entire down payment will be retained as a fine to compensate the damage caused by the Exhibitors' failure to participate in the exhibition. If no down payment had been made by 28<sup>th</sup> JULY 2011, the Exhibitor will be required to pay it within 30 days from the date of written communication of cancellation of participation as a fine to compensate the damage caused by the Exhibitors' failure to participate in the exhibition.

If cancellation is made after the deadline for payment of the balance (9<sup>th</sup> September 2011), the Exhibitor will be required to pay the entire amount due for the exhibition area.

#### - RULES FOR PARTICIPANTS RECEIVING SPACE IN LIEU OF PAYMENT:

In the event of cancellation, participants receiving space in lieu will be subject to the provisions agreed with the Event Manager on a case-by-case basis.

### STAND OCCUPATION - OUTFITTING

**Art. 9** – Management reserves the right to contract one or more "authorised supplier/s" for stand installation, including hiring material necessary for the purpose. Supplier names and rates will be promptly notified to exhibitors.

Management declines any responsibility for work carried out by authorised suppliers and for any other service subcontracted to third parties.

Service conditions considered valid are those set out in the "EXHIBITOR GUIDE" specific booklet.

**Art. 10**– Rimini Fair notices that neither Participants nor any exhibition designers they have engaged will be allowed to set up the booth unless the balance of charges has been paid. In the event of failure to make immediate payment of the balance, Participants in arrears lose every right to participation and the Management, as well as withholding the deposit already paid, claiming the relative balance and considering the area free for rental to other Participants, will apply the provision in the last clause of Art. 8.

Moving in and setting up can begin 4 days before the inauguration (8<sup>th</sup> October) from 8 a.m. to 8 p.m. and must finish within 6 p.m. on the day before inauguration. From that moment, all completion or modification work must be carried out with the authorisation of the Management and with a specific surveillance service paid by the exhibiting firm, between evening closing and morning opening times.

Requests for this service must be received by the Organising Secretariat not later than 12.00 noon on the day the authorisation is required. Extensions of working hours ON THE LAST INSTALLATION day must be approved by the Technical Office and will only be granted in exceptional cases. The costs of these services are specified in the Exhibitor Guide. Modifications to or change of exhibition areas must be authorised by Management and carried out at applicant expense.

Exhibitors who have not occupied their area or started outfitting by 12.00 noon on the eve of the inauguration will be considered to have withdrawn to all intents and purposes, and sanctions set out in the penultimate paragraph of Art. 8 herein will be applied.

**Art. 11** – All stand fitting designs must be approved by the Management and submitted within and not later than 15<sup>th</sup> September 2011.

Participants must always set up and keep their stands in such a way as to avoid jeopardising the appearance or visibility of nearby stands or causing any damage whatsoever to other participants.

Stands fittings must remain within the area allocated, indicated by paint or chalk lines. Maximum permitted height is 3 metres, with the exception of cases explicitly authorised, upon written request, by the Technical Department of Rimini Fiera.

Please note that maximum installation height may not exceed the limits defined for the sector in which the stand is located. Specifically, three sectors have been defined as follows: sector one, max. height 4m; sector two, max. height 5m; sector three, max. height 6m.

From this year, overhead installations will be possible from the ceiling, but the aforementioned sector heights shall nonetheless be respected. The overhead installations will be undertaken independently by Fiera di Roma, who accepts all related liability and cost.

Moreover: Since exhibit areas do not have partition walls, every exhibiting firm must (at its own expense) design its stand/exhibit in such a way as to include these partitions to separate its stand from neighbouring Participants'.

The fitting does not damage the esthetic and visibility of nearby stands, in particular, in the case of island stands (with 4 open sides) and peninsula stands (3 open sides), stand fittings must contain the use of perimeter walls. Stand fitting must be approved by the Rimini Fiera's Technical Department which reserves the unquestionable right to assess the advisability of granting authorization.

In large exhibit areas that include zones indicated as passageways on the expo halls' floor plan, it is forbidden to occupy these zones with stand fittings.

Construction of two-floor stands, which must not exceed a maximum height of 5.5 metres, that is subject to approval by Rimini Fiera Rimini Fiera Management

The extra area occupied by the second floor will be invoiced according to the rates provided for by art. 18 of these General Rules and Regulation.

In particular, advertising signage on stands, positioned at a height of over 3 metres from floor level is subject to payment of an expo publicity charge of € 27 + VAT per square metre (where sq.m. is intended as being the surface area of the advertising signage).

All 2-sided graphics must be positioned at a minimum distance of 2 metres from the boundaries with adjacent stands.

All liability regarding setting up and fitting is the responsibility of Participants, who expressly exonerate Rimini Fiera S.p.A. from liability for any damage caused to themselves or others by exhibit/fitting defects due to wrong calculations or imperfect construction.

Rimini Fiera S.p.A. reserves the right to have fittings mounted whose designs have not been approved changed or removed.

**Art. 12** – Participants undertake to avoid damaging plaster and flooring and to use trestles or frames to hang or hold objects. During the predisposition of their own booth, Participants are undertaken to use water paint only.

Any damage must be reimbursed; exhibited products will be held as security for this, on which the Management will have the right to recoupment, unless of course there are any other forms of compensation.

**SAFETY STANDARDS – FIRE PREVENTION – ELECTRICAL SYSTEMS**

**Art. 13** – All materials used for stands (partitions, backdrops, various structures, platforms, coatings, fabrics, ceiling panels, carpets, etc.) must be UNINFLAMMABLE, FIREPROOF AT ORIGIN or FIREROOFED in accordance with prevailing legislation and subsequent integrations and amendments.

Consequently, prior to the event, exhibitors shall send Rimini Fiera Spa the Fireproofing Certificate and test report for the materials they wish to use, as indicated in greater detail in the specific "Fire Prevention Form."

Each Exhibitor must obligatorily install in his stand one or more fire-extinguishers in compliance with Law provisions in a well-visible, accessible position, according to the ratio of one fire-extinguisher per 100 sq.m. of stand area or fraction thereof.

Fire-extinguishers shall be hired out by Fiera Roma. Exhibitors have to submit the fire-extinguisher request by means of the special form; in case of non-compliance, Fiera Roma will arrange in its official capacity for the delivery of the necessary fire-extinguishers to the stand, charging the relative amount in the final statement of account.

Exhibitors are reminded that Fiera Roma is only equipped with powder fire-extinguishers.

After the exhibition closing to the public fire-extinguishers shall be collected by Fiera Roma; failure to return them will involve the payment of a compensation amounting to €50.00.

Whenever safety and prevention norms are disregarded, Rimini Fiera S.p.A. has the right to:

- forbid the defaulting stand fitting firm from working in the Expo Centre;

- exclude the Participant from participating in the Exhibition as well as any others held at Rimini Expo Centre.

All electrical installations on stands are to be charged to the Participant who will see to it that they have been carried out in a proper fashion, as prescribed by current norms. In particular, electrical systems must be installed carefully following current norms. After stands' electrical systems have been installed, each Participant and Installer/Fitter must supply Rimini Fiera S.p.A. with



a "Declaration of conformity of a properly installed electrical system", declaring that the systems in question are properly made and installed by filling in the relative form in the Exhibitor Guide booklet and keeping a copy of this declaration on the stand. Connection of stand electrical systems to Rimini Fiera S.p.A.'s electricity supply must only be carried out by Rimini Fiera S.p.A.'s electrical technicians, after having withdrawn the relative form of the 'Declaration of conformity of a properly installed electrical system' (as per ex D.M. 37/2008). The Declaration must be duly signed by a qualified professional. All electrical system components must comply with the C.E.I. norms and have the ISQM mark or the equivalent for foreign countries.

#### WORKPLACE SAFETY

**Art. 14** - Participants are obliged to comply with current laws and norms regarding work safety and in particular the provisions of Italian Decree Law 81/2008 and its subsequent modifications and integration and to comply with the Rimini Fiera DUVRI to be downloaded on the exhibition website, under the heading "Exhibitors". When ordering setting-up or dismantling work or any other type of work to be carried out within the Expo Centre's premises or grounds, **Participants are obliged to:**

- 1) ensure the technical and professional suitability of all contractors and self-employed professionals for the type of work to be contracted also by checking their Chamber of Commerce registration;
- 2) provide aforesaid workers with detailed information regarding the specific risks to be found in the location where they will be required to work and the prevention and emergency measures applied for their tasks;
- 3) coordinate protection and prevention measures to deal with the risks to which workers are exposed by exchanging information in order to avoid the risk of interference between the work of various contractors involved overall.

The participant should promote coordinated action by ensuring all its suppliers/outfitters/contractors are given a copy of the DUVRI (document for the evaluation of interference risks) drafted by Rimini Fiera Spa, gathering comments or suggestions from the suppliers/outfitters/contractors and reporting them immediately to Rimini Fiera Technical Office.

**Upon signing these provisions on the application form, the participant declares they have read the contents of Rimini Fiera DUVRI carefully and agrees to comply with its requirements, as well as to provide copies of the DUVRI to their suppliers/outfitters/contractors.**

#### STAND CLEANING – WASTE DISPOSAL

**Art. 15** – All exhibitors shall provide for cleaning of their stands during the hours indicated by Management. In particular, exhibitors must leave the stand area in the condition in which they found it, namely free from any adhesive tape, discarded materials and waste.

Rimini Exhibition Centre applies selective waste collection for recycling. During the event exhibitors must take recyclables (paper, glass, PVC, tins) to the recycling stations provided for this purpose in each hall. General waste can be taken to the bins located in the aisles or placed outside of the stand when the fair closes for the day.

The snack bars and catering areas in the Exhibition Centre are equipped for biodegradable material recycling and use biodegradable tableware (plates, glasses, cutlery, etc.). All biodegradable waste (left-overs, plates, glasses, cutlery, etc) produced in the catering areas should therefore be placed in the biodegradable waste bins provided in such areas.

#### STAND DISMANTLING

**Art. 16** – It is forbidden to dismantle stands totally or partially before the end of the exhibition.

Participants who violate this rule are obliged to pay a fine equivalent to half the gross rental cost of their stand.

It is prohibited to remove exhibited material before the end of the exhibition. Work for removing stands, samples, products and goods can be carried out between 6.00 p.m. and 8.00 p.m. on 14<sup>th</sup> OCTOBER 2011.

In any case, it's advisable to remove all valuable, fragile or easily carried objects from the stands.

Dismantling of stands must be completed within no more than 20 days from the end of the Exhibition, according to the following timetable: 15<sup>th</sup> – 16<sup>th</sup> OCTOBER 2011 from 8.00 a.m. to 8.00 p.m..

After this deadline, if Participants have not finished the work, the Management can proceed on its own initiative at the expense and risk of and behalf of Participants. As of 30 days from the end of the Exhibition, Rimini Fiera S.p.A. has the right to arrange for the sale without any formality whatsoever of material and samples exhibited which Participants have not removed. From the sum obtained from the sale, the Management will retain any amount due from Participants and will keep the remaining amount at their disposal for a maximum of 6 days, after which this sum will be confiscated by Rimini Fiera S.p.A., who will assume no liability for material and products left in the Expo Centre and can have them transported elsewhere at the expense and risk of and on behalf of Participants.

**Art. 17** – The Management has the right to modify the duration, opening and closing date and daily opening hours of the Exhibition.

This right does not oblige the Management to give participants overall reimbursements or compensation of any kind.

Participants and their staff can enter the Exhibition half an hour before opening time and must leave the venue at closing time. Management can authorise extensions of the above-mentioned times on request.

#### RATES

##### Art. 18 – RULES FOR PARTICIPANTS AND EXHIBITORS:

Exhibit areas are all easy to see and reach. The participation fee for floor space for the entire length of the show is as follows:

#### FITTED AREA € 170.00 per Sq.m.

It's specified that the number of exhibiting fronts could be modified if is necessary. Corridor space occupied (subject to authorization by Rimini Fiera S.p.A.) by carpeting or overhead structures linking exhibit areas will be invoiced at 100% of the official quote.

**Two-floor stands:** the second floor's area (that is subject to approval by Rimini Fiera Rimini Fiera Management) will be invoiced at 75% of the area rate.

If Rimini Fiera decides, at its discretion, to allocate exhibit space also in areas other than the halls (e.g. south hall, any outside space, etc.), the fee for occupation of said space will be specified subsequently.

Companies who intend fitting out their stands or exhibit spaces directly must apply to Rimini Fiera within September 15<sup>th</sup> 2011, anyway the participation fee is the same as fitted area.

Each exhibiting firm will also have to pay a **registration fee** of € 700 which covers compulsory insurance (see art. 23), exhibitors' badges according to exhibit area, listing in the printed and online catalogues, local publicity taxes.

The amount of € 600 plus registration fee must be paid by those who, after obtained authorisation from Rimini Fiera Management, are guests of other exhibitors. It is clear that Exhibitors granting such hospitality will have no right to any discount for this reason.

Moreover, a hospitality fee and a registration fee will be charged to exhibitors who host companies not declared in the "Co-Exhibitors" application form on their stand without authorisation from Rimini Fiera's Management.

Advertising signage on stands, positioned at a height of over 3 metres from floor level is subject to payment of an exhibition publicity charge of € 27.00 euros per square metre (where sqm is intended as the surface area of the advertising signage).

Invitation tickets are available on exhibitors' request at the cost of € 5.00 (minimum No. 100) and will be accepted providing they are stamped by the exhibiting company.

All the above fees are intended as exclusive of VAT (21%).

#### - RULES FOR PARTICIPANTS RECEIVING SPACE IN LIEU OF PAYMENT:

In the case of Participants receiving space in lieu of payment, the amount established in the agreement between the Event Manager and the Participant is invoiced.

#### ADVERTISING AND TECHNICAL SERVICES PAYMENT

**Art. 19** – The balance of the fees must be paid in the same way as the advance payment (bank transfer), within and not later than September 26<sup>th</sup> 2011.

The Promoter Organizations alone are responsible for paying Rimini Fiera the balance of charges for any services requested by Participants represented and/or hosted at their respective booths, and are required to make such payments in the same way and by the same deadline specified above.

Payment of ADDITIONAL SERVICES including all forms of publicity previously agreed on with Rimini Fiera S.p.A., requested after confirmation of participation and any other expenses that may have been anticipated by Rimini Fiera S.p.A. on behalf of Participants must be made at the bank counter in the Expo Centre during Exhibition hours.

If Participant declares written cancellation of advertising services after 22<sup>nd</sup> September 2011 Rimini Fiera will withhold as fine the entire deposit paid for advertising services as a penalty and as compensation of the damages incurred by the inability to sell the advertising space.

Upon payment, Participants will receive an EXIT PERMIT, which is required to begin dismantling the stand and removing exhibited products.

Failure to pay sums invoiced authorises the Management to refuse to issue the "Exit Permit" and withhold, with a right to compensation, goods and fittings on the firm's stand.

#### ENTRY PASSES

**Art. 20** – The Management of Rimini Fiera S.p.A. puts at the disposal of each participating company a number of free entry passes according to the amount of sq.m. covered by the exhibit area, from a minimum of 4 to a maximum of 20.

Entry badges, parking passes, and the catalogue voucher will be delivered to exhibitors starting from first day of setting up.

Exhibitors are responsible for all material they receive and, in the event of loss or misplacement, Rimini Fiera is not obliged to issue replacements and may invoice exhibitors for any replacements requested.

If supplementary passes are required, the exhibitor may purchase extras at € 20+ VAT each.

Entry passes are strictly personal and at no time and for no reason may they be used by others, even temporarily.

#### CAR PARKS

**Art. 21** – At the time of entry of trucks and vans to Expo Centre premises, drivers must deposit related transit documents with Fiera di Roma security staff. These documents will be returned on exit of the vehicle. Parking of trucks and vans on Expo Centre premises during the exhibition is strictly prohibited. Anyone failing to observe this rule will be charged a surveillance fee of € 515.00 + 21% VAT per day.

At the cost of € 52.00 + 21% VAT each, Rimini Fiera will make a limited number of parking spaces available, for cars only, assigned to the exhibitors submitting the request, subject to availability. These parking space permits will be valid only during Exhibition hours. Overnight parking is therefore prohibited. Any vehicle owner failing to observe this rule will be charged the same sum envisaged for trucks and vans.

#### SAFETY RULES DURING EXHIBITION - SURVEILLANCE

**Art. 22** – Although not assuming any sort of obligation or responsibility, the Management provides a permanent 24-hour security service from 9 p.m. on the third day before the inauguration of the Exhibition until 8 a.m. on the day after its closure. In spite of this, participants must look after their stands and the products exhibited on them during Exhibition hours.

#### DAMAGES – INSURANCE

**Art. 23** – Rimini Fiera Spa is not liable for damage to persons and property, regardless of how or by whom this might be caused. After confirmation of participation in the event, Rimini Fiera Spa

automatically insures individual exhibiting companies for the following:

#### 1) EXHIBITOR MULTIRISK COVER:

What is insured: goods, equipment, furnishings, inclusive of the value of the stand, for € 26,000.

Duration of coverage: period for which the insured items are on Exhibition Centre premises, including installation and dismantling.

Risks insured: SUMMARY OF COVERAGE (\*)

Fire due to any cause – Lightning – Gas explosion – Explosion of steam devices or radiator systems – Explosion of fumes produced by inflammable substances – Spontaneous combustion – Road vehicle impact – Theft – Robbery – Bad weather – Rainwater or water pipe leakage – Collapse – Breakages (excluding fragile objects) – Falling aeroplane, aeroplane parts or air freight.

Damage caused to insured items by actions carried out by order of public authorities with the aim of preventing or limiting damage is considered the equivalent of the aforesaid events. Risks not covered, therefore, include pickpocketing and pilfering from stands.

Franchise: a general franchise of € 155 to be borne by the claimant will be applied to each loss.

In the case of goods exhibited outdoors, the franchise is increased to € 516 for each loss.

Reporting incidents: the insured parties (individual exhibitors) must:

A) inform the insurance company (Zurich International Italia S.p.A.) and Rimini Fiera Spa within 48 hours of the loss;

B) in the event of theft immediately report the event also to the public authorities and attach a copy of the report to the claim.

#### 2) COVERAGE OF CIVIL LIABILITY TOWARDS THIRD PARTIES:

What is insured: civil liability of exhibitors and exhibitor staff during the period of the exhibition, including stand installation (excluding loading and unloading of goods/materials) and dismantling operations, and any demonstrations or trials.

Other exhibitors are considered third parties.

The policy does not cover damage to exhibitor property and property held for any reason.

Maximum insurable values: € 2,500,000 for each loss, with a limit of € 2,500,000 for each person suffering bodily injury and € 500,000 for damage to property.

NB:

(\*) In the event of controversy, the ONLY DOCUMENTS ACCEPTED are the EXHIBITOR MULTIRISK POLICY and the THIRD PARTY CIVIL LIABILITY POLICY, deposited with Rimini Fiera Spa. The cost for the above insurance coverage is included in the registration fee (Art. 18).

Exhibitors can, however, make direct arrangements for the insurance coverage they think most appropriate, independently of the arrangements made by Rimini Fiera Spa. In fact, exhibitors duly release Rimini Fiera Spa from all liability deriving from the presence of goods, equipment, furnishings, stands, etc. on Rimini Fiera premises.

#### NO SMOKING

**Art. 24** – According to Law N°3 of 16th January 2003 and Prime Minister's Decree of 23rd December 2003, smoking is absolutely forbidden throughout the entire Expo Centre. The smoking ban is indicated by appropriate signs with the notice 'VIETATO FUMARE' (NO SMOKING), along with indications of the relative provisions of law, the fines that can be applied to offenders and the people whose job it is to ensure that the ban is respected and are responsible for ascertaining any infringements. These signs are located at the Expo Centre access points and are clearly visible. On the premises, other signs are also used to indicate that smoking is forbidden: these only bear the notice 'VIETATO FUMARE'.

Offenders are subject to a fine of from € 25 to € 250; the amount of the fine is doubled in the event of infringements being committed in the presence of a clearly expectant woman, babies or children up to twelve years of age. The Municipal Police, State Police and Rimini Fiera officials are responsible for supervising the observance of this ban and ascertaining any infringements.

Smoking is only allowed in the outdoor areas of the Expo Centre and under the open-air porticos, indicated by appropriate notices.

#### REGULATIONS REGARDING SOUND LEVELS ON THE EXHIBITION PREMISES

**Art. 25** – All exhibiting companies authorised by Rimini Fiera Spa Management as per Art. 26 to use sound reinforcement equipment must use said equipment, juke-boxes and video-juke-boxes included, in such a way as to ensure a sound level which enables business activity to be carried out normally, in any case no higher than 80 decibels (D.Lgs. 81/2008, Title VIII, Item II). In any case, the sound level must remain below the limit set by current laws and/or regulations.

Rimini Fiera can also order each exhibitor (via written or verbal notification by its staff) to reduce sound pressure levels to below 80 db if, in Rimini Fiera's exclusive indisputable judgement, the volume produced by the equipment of the Participant in question is damaging and/or disturbs the activity being carried out by other neighbouring trade members/Participants.

Measurement of sound levels, by means of phonometers, will be carried out at the nearest possible point outside the stand area. If the aforementioned regulations are not complied with, including failure to comply with any orders received to lower the noise level to below 80db, the following action will be taken against Participants not complying:

- for the first infringement notified, a verbal warning;
- for the second infringement notified, a written warning;
- from the third infringement onwards, the electricity supply will be turned off (without exhibiting firms having any right whatsoever to reimbursement or compensation). 15 minutes' warning will be given before the electricity supply is turned off, and can last up to a maximum of three hours, according to Rimini Fiera's indisputable discretion.

In none of the aforementioned cases Rimini Fiera S.p.A. will be responsible for any damage caused to the equipment/material exhibited.



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Without prejudice to the abovementioned regulations and without prejudice to Rimini Fiera's commitment to having Participants respect these regulations, Rimini Fiera S.p.A. cannot be held in any way responsible in the event of any type of illicit behaviour on behalf of an Participant causing damage to other trade members or Participants. Any such controversies must be solved directly by the Participants in question, and Rimini Fiera S.p.A. is exempt from any onus and/or responsibility.

#### MACHINERY AND ITS USE

**Art. 26** – All exhibited vehicles must be new, approved or being approved, with the exception of prototypes, which must be provided with a notice clearly stating "prototype". Machines on show cannot be operated unless authorisation has been previously obtained from Management, who assesses each case before making a final decision on whether such authorisation should be granted.

By granting an authorisation Management accepts no liability for operation of the aforementioned machinery, which remains vested in the participants.

Participants must therefore take all precautions necessary to prevent accidents and fires, reduce noise, eliminate odours and avoid gas emissions. Under no circumstances may machinery or equipment involving the use of fire be operated. Machinery must in no way constitute a hazard or disturbance to others. Management reserves the final right to withdraw the aforesaid authorisation if it considers that inconvenience of any type could occur.

If machinery or equipment are required to comply with current laws and regulations, exhibitors must have them examined at their own expense and obtain approval from the competent authorities.

In this regard the Firms exhibiting said machinery and equipment declare, by signing the application form, that said machinery complies with the above-mentioned Directives, excluding all liability of Rimini Fiera.

#### ADVERTISING

**Art. 27** – Although Participants are allowed complete freedom for carrying out publicity on their stands, they are prohibited from using any form of advertising that causes disturbance or involves direct comparison with other Participants, or which has a negative effect in any way on the exhibition's spirit of commercial hospitality. It is also forbidden for any vehicles bearing trademarks or publicity to park in Rimini Fiera Expo Centre grounds, unless expressly authorized by Rimini Fiera and following payment.

More specifically, Participants are forbidden to:

- carry out any form of publicity/advertising in indoor and outdoor areas of the expo centre apart from on their stands;
- distribute publicity/advertising material outside their exhibit areas or stands;
- display billboards and/or samples, even if merely indicative, on behalf of companies not listed in the application for participation and not represented;
- carry out shows or entertainment initiatives of any kind, even if only on their stands/exhibit spaces or with the aim of presenting products, without prior authorization on behalf of Rimini Fiera S.p.A..

Without prejudice to the contents of the aforementioned clauses, all forms of publicity and/or advertising are allowed outside allocated exhibit areas only if previously authorized by the Rimini Fiera S.p.A. publicity office, and are subject to payment of the fees indicated in the publicity rate cards. Exhibiting firms are totally and exclusively responsible for the contents of publicity messages.

Flyer or leaflet distribution of any form is prohibited both inside and outside the expo centre premises.

As well as respecting the aforementioned limits, exhibiting firms are also completely and exclusively responsible for any charges and civil or penal liability due to any advertising carried out; exhibiting firms must also respond for any liability regarding other Participants and/or third parties in general, due to the content of advertising messages or infringement of any regulations, including those regarding competition.

Exhibitors are not normally allowed to use audio reproduction equipment. Any exception must be authorized by Rimini Fiera S.p.A. and does not exempt the Exhibitor from the fulfilment, at their own care and expense, of legal obligations relating to royalties, for which the Exhibitor accepts full responsibility.

Failure to comply with the aforementioned prohibitions will result in the Participant in question being liable to the payment of a fine of € 2,000 (two thousand) for each act infringing the aforementioned regulations and ascertained by Rimini Fiera, with

Rimini Fiera itself reserving the right to any claims for compensation for greater damages sustained.

#### ON SPOT SALE BAN

**Art. 28** – It is prohibited to remove exhibited material before the end of the exhibition. Sales for 'immediate consignment' are strictly prohibited, as are services requiring payment. The Participant assumes all responsibility for violations of this ban, releasing Rimini Fiera from any consequent responsibility and/or charge. Disputes concerning relations with other operators, arising from this ban, must also be resolved directly by the Participants involved, with relief of Rimini Fiera from any burden and/or responsibility in this regard.

It is also understood that any disputes that may arise between Participants (due to unfair competition, sale of similar products, etc.) must be directly settled by the Participants themselves, with complete relief of Rimini Fiera.

#### OFFICIAL CATALOGUE

**Art. 29** – Without accepting liability or making a commitment of any kind, Rimini Fiera Spa prints an official catalogue and provides one free copy to each participant, using the information provided in the catalogue entry form, which must be received not later than 5<sup>th</sup> September 2011.

This form is sent after the participation proposal is duly signed. Please note that if the catalogue entry form is not received, it can be downloaded from event website.

The information provided in the catalogue entry form will also be used to indicate exhibitors on the event map.

If Rimini Fiera does not receive the catalogue entry form from the exhibitor by the indicated date, it will publish the information already in its possession, including the names of represented enterprises indicated by the exhibitor on forms sent in previous years.

In this case the Participant undertakes all liability for any damage, also regarding firms no longer represented in the current edition, if the firms represented have changed and said change has not been communicated to Rimini Fiera within the above term.

Participants accept responsibility for the information declared in the application form and catalogue entry form, exempting Rimini Fiera from any liability for false declarations.

Any other technical indications or publicity can be included by Participants on request and following payment.

In particular, the entry in the official catalogue of the name and products of represented companies present at the Exhibition on the stand assigned to their representatives, will be included in the catalogue at the cost of €60 + 21% VAT for each name inserted. The exhibition catalogue is the organizers' only official publication.

Any other publicity publication is printed on the initiative of private individuals without authorisation.

#### INDUSTRIAL AND INTELLECTUAL PROPERTY RIGHTS

**Art. 30**– The exhibitor accepts all liability for holding rights on brands and logos, patents, industrial inventions and models, and copyrights on the products and/or machinery on display.

The exhibitor therefore holds Rimini Fiera harmless against all claims in the event of any such infringement or in case of breach of regulations governing competition with exhibitors and third parties in general.

Any such disputes that may arise among exhibitors or between exhibitors and third parties shall therefore be settled directly between the parties, holding Rimini Fiera free from any liability and/or obligation.

**Art. 31** – As well as their respective trademarks, Sapar Agis and Rimini Fiera SpA also claim as the exclusive property and licence to use the name "ENADA - INTERNATIONAL AMUSEMENT & GAMING MACHINE SHOW", with all its translations, variations, abbreviations, simplification and initials, so that nobody whatsoever can use them without prior written authorisation from the Sapar Agis management and Rimini Fiera SpA.

#### FINAL PROVISIONS

**Art. 32** – Management reserves the right to supplement the Exhibition's General Rules & Regulations at any time with provisions aimed at improving the event. These provisions, in particular those printed in the Exhibitor Guide are binding for all concerned as they are an integral part of these General Rules & Regulations.

As well as the immediate closure of the stand by Rimini Fiera staff, failure to comply with the General Rules & Regulations results in the exhibitor being withdrawn entry passes and banned from accessing the premises where their stand is located, with no right to reimbursement and subject to any other action Rimini Fiera may decide with regard to moral and material damage.

**Art. 33** – If for any reason, including force majeure, the Exhibition cannot be held, participation confirmations are considered

automatically annulled and Management will reimburse participants the fees paid for exhibit area rental.

If, on the other hand, the Exhibition is suspended after the opening;

a) for force majeure, no reimbursement is due to participants;  
b) for any other reason, Management will reimburse participants the proportion of the rental fee calculated against the remaining event time. In neither case is Management obliged to pay participants any compensation.

**Art. 34** – Communications and/or complaints of any kind will only be taken into consideration if made in writing. The decisions made by Management will be definitive and absolute.

**Art. 35** – Exhibitors and their staff are bound to comply and ensure compliance with conditions laid down by Management. Failure to do so will lead to exclusion from the Exhibition without entitlement to reimbursement or compensation and with the obligation to pay any moral or material damage caused by their non-compliance.

**Art. 36** – Conferences, contests and events of various types may be held during the Exhibition.

PHOTO DISCLAIMER UNDER LAW 633 of 22 April 1941, as amended

**Art. 37** - Management reserves exclusive rights to any photographs, films, videos, drawings, etc. of the Exhibition Centre and, in particular, of its stands. Only photographers authorised by Rimini Fiera Spa may work inside the Exhibition Centre.

The Exhibitor expressly authorizes Rimini Fiera to take photographs depicting them, their stand and the products displayed, through its appointed photographers. Rimini Fiera Spa may also use these photographs for journalistic/communication purposes and for trade promotion purposes. There will be no use in contexts prohibited by law or which damage decorum and dignity. Posing for and use of the images for the purposes stated above are understood to be completely free of charge. Photographs will be handled by Rimini Fiera in full respect of Decree Law 196/2003.

#### EXHIBITOR NOTIFICATION AS PER Art.13 Legislative Decree 196/2003

**Art. 38** - Rimini Fiera Spa, with registered offices in Via Emilia 155, 47921 Rimini, stock Capital: € 42,294,067 fully paid up, Tax Code/VAT Code 00139440408, Rimini Companies Register no. 00139440408, the data processing controller, will handle personal data provided by exhibitors and the companies they represent, as well as the photographs indicated at art. 37, electronically and/or manually for all the aims pertaining to the provision of all services associated to the event for journalistic and communication purposes, and –subject to their consent– for promotional and commercial purposes or for updates on initiatives or offers launched by our company.

38.1 Authorisation for use of data is mandatory to enable the requested aforesaid services to be provided. As well as the data controller, other individuals with access to these personal data will be the staff working in the following company sectors: sales offices, technical offices, administration offices, press office.

38.2 Moreover, by signing the application form, exhibitors agree to promotional and publicity uses of the data they provide to Rimini Fiera, on the official event website and in other promotional communications sent to companies asking Rimini Fiera for information about the exhibition.

38.3 Data can also be communicated and/or transferred to companies controlled by and/or connected with Rimini Fiera and its business activity, as well as data processing companies. In particular, as already expressly indicated in Art. 29, by signing the participation proposal, exhibitors agree to Rimini Fiera entering their personal data in the event's official catalogue and exhibition map, which will be distributed nationally and internationally.

38.4 The person concerned may exercise all rights pursuant to Art. 7 of Legislative Decree 196 of 30.06.2003 (updating, correction, addition, deletion, conversion to an anonymous form or blocking of any unlawfully processed data, opposition, requests for information according to paragraph 1 and letters a), b), c), d) and e) of paragraph 2), by contacting Rimini Fiera Spa, Via Emilia 155, 47921 Rimini, or by sending an email to [privacy@riminifiera.it](mailto:privacy@riminifiera.it)

Having read this notification, by signing the application form, exhibitors specifically agree to the personal data they have sent being handled for the uses indicated above at items 38.2 and 38.3.

